

Division of Capital Asset Management Standard Contractor Evaluation Form

IMPORTANT – Please check (✓) if this evaluation is for:

Prime/General Contractor Subcontractor

Section I- General Project Information - Section I must be completed in its entirety.

Reference Name: <u>Jack Lorusso</u>	Reference Telephone #: <u>617-645-6829</u>
Reference Position/ Title: <u>Site Supervisor</u>	Date: DCAM
Reference Agency/ Firm:	Interviewer (if any):
Name of Contractor Being Evaluated: <u>Veterans Development Corporation, Inc,</u> <u>P.O. Box 5357, Norwell, MA 02061</u>	Total Contract Cost With Change Orders: \$ <u>1,990,162.85</u> (if change order amount unknown for subcontractor then estimate as 5% of subcontract amount)
Project Title: <u>Hanscom Family Housing Phase II</u>	Contract Start/ End Dates: <u>10-2-2006 to 10-31-2007</u> Actual Completion Date: <u>May 2007</u>
Scope of Work: <u>Demo existing plumbing - replace and up grade to specificatons</u>	
Project Location (city and state): <u>Hanscom Air Force Base, MA 01730</u>	

*******Important*******

Please check (✓) if this is a :

Preliminary Evaluation (50% complete); or

Final Evaluation (once use and/or occupancy, or issuance of a certificate of use and/or occupancy, or contract termination have been achieved, whichever is earlier)

Please check (✓) if:

The project was estimated to be greater than \$1.5M dollars and required an Owner's Project Manager.

Did the contractor execute this project using their own employees? Yes No

Section II- Evaluation Questionnaire

Please rate this contractor's performance in each of the following areas. If you need additional space, attach additional sheets. If you rate the contractor below "satisfactory" in any area, please provide detailed information to explain the rating assigned. You are not restricted to using the numerical values (points) shown and may score in between the points shown. A total of 80 points are required for a passing grade.

1. Quality of Workmanship (0-28 points)

Carry over points
here ↓

Rate the quality of this contractor's workmanship. Were there quality-related or workmanship problems on the contract? Was the contractor responsive to remedial work required? If so or if not, provide specific examples.

unacceptable 0 points poor 14 points satisfactory 24 points very good 26 points excellent 28 points

→ 28 points

comments: _____

2. Project Management

a) **Scheduling-** (0-13 points) Rate this contractor's performance with regard to adhering to contract schedules. Did this contractor meet the contract schedule or the schedule as revised by approved change orders? If not, was the delay attributable to this contractor? If so, provide specific examples.

unacceptable 0 points poor 7 points satisfactory 11 points very good 12 points excellent 13 points

→ 12 points

comments: _____

b) **Subcontractor Management-** (0-13 points) Rate this contractor's ability, effort and success in managing and coordinating subcontractors (if no subcontractors, rate this contractor's overall project management). Was this contractor able to effectively resolve problems? If not, provide specific examples.

unacceptable 0 points poor 6 points satisfactory 11 points very good 12 points excellent 13 points

→ 13 points

comments: _____

c) **Safety and Housekeeping Procedures-** (0-9 points) Rate this contractor's safety and housekeeping procedures on this project. Were there any OSHA violations or serious safety accidents? If so, provide specific examples.

unacceptable 0 points poor 3 points satisfactory 7 points very good 8 points excellent 9 points

→ 9 points

comments: _____

d) **Change Orders-** (0-9 points) Did this contractor unreasonably claim change orders or extras? Were this contractor's prices on change orders and extras reasonable? If not, provide specific examples.

unacceptable 0 points poor 3 points satisfactory 7 points very good 8 points excellent 9 points

→ 9 points

comments: _____

e) **Working Relationships-** (0-7 points) Rate this contractor's working relationships with other parties (i.e. Awarding Authority, designer, subcontractors, etc.). Did this contractor relate to other parties in a professional manner? If not, give specific examples.

unacceptable 0 points poor 2 points satisfactory 5 points very good 6 points excellent 7 points

→ 7 points

comments: _____

f) **Paperwork Processing-** (0-7 points) Rate this contractor's performance in completing and submitting required project paperwork (i.e. change orders, submittals, drawings, requisitions, payrolls, workforce reports, etc.). Did the contractor submit the required paperwork promptly and in proper form? If not, provide specific examples.

unacceptable 0 points poor 2 points satisfactory 5 points very good 6 points excellent 7 points

→ 6 points

comments: _____

h. On-Site Supervisory Personnel Rating (0-14 points)

a) **General Performance-** Rate the general performance of this contractor's on-site supervisory personnel. Did the superintendent(s) have the knowledge, management skills and experience to run a project of this size and scope? If not, provide specific examples.

unacceptable 0 points poor 3 points satisfactory 10 points very good 12 points excellent 14 points

→ 12 points

comments: _____

Please add up all points from this page and the preceding pages and enter total here: 96

Section III- Legal and Administrative Proceedings

Are you aware of any legal or administrative proceedings, invoked bonds, assessed damages, demands for direct payment, payment bond claims, contract failures, contract terminations, or penalties involving this contractor on this contract? What is the status of any pending litigation? What was the final outcome of any completed litigation? What are the dollar amounts of assessed damages or penalties?

comments:


NONE THAT WE KNOW OF

Section IV- Evaluator Certification

I certify that the information contained in this evaluation form represents, to the best of my knowledge, a true analysis of this contractor's performance record on this contract.

I also certify that I have no ties with this contractor either through a business or family relationship.

I have mailed a copy of this completed evaluation form to the contractor on _____
(public awarding authorities must mail a copy of this completed evaluation form to the contractor).


Signature

10-6-09
Date

Section VI- Additional Comments

Comments:

